National Director - Technology

Are you passionate about delivering outstanding technology solutions across the National Officer and Volunteer teams?

As the National Technology Director, you’ll be expected to provide leadership and support in the areas of website performance, privacy and security across platforms, and evaluation of new tools. While there is no “typical day in the life,” the following are the duties and responsibilities you’ll be expected to execute:

- Build and manage a committee of volunteers
- Ensure the website meets the needs of various stakeholders (prospective members, student members, alumni, parents, university community, etc.)
- Explore opportunities for improving the website and other internal communication platforms
- Capture and evaluate usage metrics across internal communications platforms
- Support and advise chapters on the creation and management of their chapter websites
- Contribute to virtual and in-person content creation as directed by Central Office and/or Regional Directors
- Attend all Director meetings as directed by the National Operations Manager(s)
- Utilize proper National Officer tools as needed

PPM and Constitution-specified duties:
- Execute the duties of a National Director described in the PPM, section 1.4.2
- Execute the voting duties described in the Constitution, Article IV section 5

This Position Might be for You if:
You take initiative. When you see a problem, you tackle it without waiting for someone else to point it out or direct you.

You are passionate about creating a technology-driven culture. You understand that effective web tools and technologies contribute to the success of an organization and its people, and you continually strive to ensure Theta Tau tools and capabilities are working effectively.

You enjoy working across several parts of the organization. As a member of the infrastructure team, your position touches nearly every aspect of the organization, from prospective members to chapter officers to the Executive Council.

Qualifications:
- Attend the in-person meeting (typically held in late-January to mid-February), National Convention, and are encouraged to attend at least 1 Regional Conference per biennium
- Excellent interpersonal and communication skills
• Passion and demonstrated excellence in various web and technology tools and platforms
• Can devote around 20 hours per month to this position
• Effectively manage a committee and delegate tasks
• Maintain a productive dialogue with the National Operations Manager(s) so they are familiar with your accomplishments and roadblocks