

1. I received an email/postcard/phone call from a company asking for my personal information. They said they were working on a Membership Directory for Theta Tau. Is this a legitimate project, or is it a scam?

We have partnered with PCI (also known as Publishing Concepts) to produce our 2017 Membership Directory. PCI is located in Dallas, TX, and publishes directories for educational institutions, fraternities, sororities and military organizations across the nation. This project allows Theta Tau to receive important updates to our database so we know more about our Members and how we can better serve you and future Members. Theta Tau has partnered with PCI for what will be **5 directories over 25+ years**.

2. How do I know my information will only be used for directory purposes?

Theta Tau has a contractual agreement with PCI that states:

- a) The names, addresses and information provided to PCI by Theta Tau Fraternity for the publication of the Directory will be held confidential by PCI, except to the extent that they are utilized in, or in the preparation of, the Directory and except as required by court order or law.
- b) The Directory will be made available only to Members of Theta Tau. Upon completion of the project, PCI will return to Theta Tau any and all electronic files that have been supplied by Theta Tau or produced by PCI in connection with the production of the Membership Directory.
- c) Theta Tau and PCI respect your security and privacy concerns.

3. I would like to verify and update my information. How may I do this?

- a) **If you have received a postcard or an email with a telephone number**, you may call the number to speak with a dedicated representative for the Theta Tau Fraternity project. The representative will verify all the information we have on file for you and make any updates where needed.
- b) **If you have received an email** with an embedded link, you may go to the online site to review your information.
- c) **If you have questions**, you may call PCI's customer service desk at 1.800.982.1590.

4. Can anyone purchase a directory?

The 2017 Theta Tau Membership Directory is available for sale only to Theta Tau Members.

5. When will I receive my directory?

The total duration of the directory project is about 12 months. The project began in June 2016, the directories will be **distributed in June 2017**.

6. Can I choose some or all of my information not to be printed in the directory?

When you call to update your information, you can tell the representative what information you would prefer to have excluded. You may also communicate this information to the PCI customer service desk (1.800.982.1590).

7. I ordered a directory/package over the phone and would like to cancel my order. How do I do this?

Call the PCI customer service help desk at 1.800.982.1590, and they will take care of this for you.