



Happy Thanksgiving!

NAU CHAPTER INSTALLATION!



Saturday, December 1
Omicron Epsilon Chapter at Northern Arizona University
Ceremony (No Cost – Members Only) – 2:00 pm – Engineering Building,
Room 321, 2112 South Huffer Lane, Flagstaff, AZ 86011

Banquet (\$25 –Members & Guests) – 6:00 pm – International Pavilion, 1450 Knoles Drive, Flagstaff, AZ 86001

RSVP: <https://squareup.com/store/theta-tau/item/installation-of-new-chapter>

Map: https://nau.edu/uploadedFiles/Homepage/Landing/_Shared/NAU_map_Sep_2016.pdf

DISCOVER
LET'S MAKE A DIFFERENCE



NATIONAL ENGINEERS WEEK 2019

[Discover EWeek](#)

It's not too early to start planning for 2019 EWeek! Each student and alumnus group should make an effort to celebrate **National Engineers Week (February 17-23)** by sponsoring a professional event or related activity. This is the time we set aside each year to take pride in our profession and the many contributions engineers make to everyday life. Order supplies from the online [EWeek store](#) early for timely delivery.

FRATERNAL LAW

[November 2018 Issue 157](#)

The latest edition of the Fraternal Law publication is linked above. It is **antimely issue** for an always valuable publication. Students and alumni are encouraged to educate yourself as to the issues raised in this extremely valuable educational publication.



EXPANSION UPDATE

The Fraternity was pleased to certify the newest colony in the burgeoning Western Region at the **University of Washington** this past September 29. More expansion events are anticipated later this school year.

Of note, while our peer groups have been reporting contraction, equilibrium, or very low single digit growth, Theta Tau continues to prosper with comfortable double digit growth year after year. That growth is reported within existing as well as via new chapters. Thank you for what you do to bring our message of **ENGINEERING LEADERS for Service, Profession, and Brotherhood** on your respective campuses.



Click the hyperlinked image or call 800-342-9070 (Referral 141080) -- see how much YOU save!



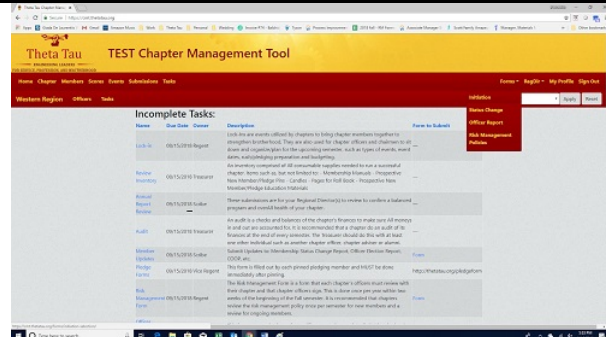
Theta Tau Members **COULD GET A SPECIAL DISCOUNT** on car insurance.

geico.com/greek/ThetaTau **GEICO**

Some discounts, coverages, accident plans and exclusions are not available in all states or all GEICO companies. Discount amount varies by state. One policy discount available per policy. Coverage is individual. In New York a minimum deposit may be required. GEICO is a registered service mark of Government Employees Insurance Company, Washington, D.C. 20006, a subsidiary of GEICO General Insurance Company. © 1999-2014 GEICO

PROCEDURAL DETAILS

The [Online Pledge Form](#) expedites the upload of prospective member information and is designed to fulfill compliance with Theta Tau laws. It must be **completed at the very start of pledging**. Please note that the information keyed by the user is uploaded to our CRM; therefore, do **not** use "pledge names" for nickname field.



Online Pledge Form	New Member Education– Basic
Membership Manual	New Member Education– Standard
Chapter Management Tool	New Member Education– Non Traditional
Risk Management Policies	

For other reporting, use the [Online Chapter Management Tool](#).

[Membership Status Change and Co-op Reports](#) are due no later than February 15, *but can be submitted as soon as the current semester/quarter ends*.

[Officer Election Report](#) should similarly be reported by 2/15 or whenever there has been a change in offices.

[Initiation Reports and Depledging Reports](#) must be reported within 2 weeks of the Initiation date to avoid \$25/initiate penalty.

The [FAQ](#) for this management tool may be of assistance to you. (While this system is "live," it does not process your submissions/filings in real time; instead, the data reported is batched, standardized, reviewed, and then approved/uploaded.

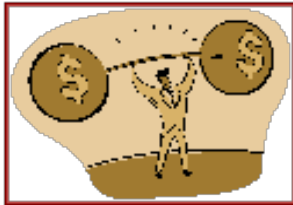
[MSCR](#): cmt.thetatau.org/status [OER](#): cmt.thetatau.org/officer [FAQ](#): cmt.thetatau.org/help



The New Member Education Manuals linked above contain very detailed instruction, information, checklists, and materials needed to conduct a well-planned education period. Each Manual is divided into three parts: **Instructors Manual**, **Handouts**, and **Pledge Workbook**. Your chapter is encouraged to use these Manuals now. This is a good time to review the Fraternity's new [web education subpage](#) with all New Member Education elements. This page also includes a digital version of the [Membership Manual](#) (the "redbook").

GRADUATION STOLES
[Square Online Store](#)
[Stole w/CofA or Letters](#)
[Chords](#)
[Medallions](#)

The Central Office now stocks **Graduation Stoles** for sale to your members approaching graduation. The cost is **\$20** each and come in the Fraternity's Official Colors with either the Greek Letters **or** the Coat of Arms **embroidered**. Use the Online Store to purchase or email/fax the completed hardcopy form linked above to the Central Office. **Graduation Chords** (at \$12 each) are also available from the central Office, **but order early as inventory of these items depletes rapidly.**



SEMI ANNUAL DUES

Dues Invoices and completed Dues Lists for each chapter and colony were due **November 1**. If your chapter has not remitted them, please do so now. The most efficient and cost effective manner of payment is via the Intuit Payment System using an ACH (e-check). You may also remit via check to the Theta Tau Central Office, or via the Theta Tau Square Market here: <https://squareup.com/market/theta-tau/item/dues-chapter-semiannual>

[semiannual](#)

LIABILITY INSURANCE

[Liability Insurance Program Description](#)

Invoices for General Liability, Directors and Officers, and Crime/Fidelity Insurance to each house corporation, chapter, and colony were due October 15. If you have not already remitted, please do so now. Invoice amounts are based on a 3 year average of members measured each spring. Timely payment is appreciated to meet the renewal date. Do not allow your insurance to lapse due to non-payment – the risk is too great!



IRS GROUP EXEMPTION

[Chapter Group Exemption Application](#)

The Central Office has obtained a group tax exemption for eligible chapters/colonies in Theta Tau. If you wish to become part of that group, please complete the form attached. This form requires signatures to be provided on page 2. Please contact the Central Office if you have any questions. Your participation in this group number will simplify nonprofit inquiries that your chapter may frequently encounter.

The Central Office has recently partnered with [file990.Org](#) which is designed specifically to facilitate filing of annual nonprofit tax returns for our chapters and other units. The Central Office will be using this new platform to file 990s for the year ending 2016 for those chapters/colonies in our group exemption. News about this program will be out to those in our group exemption in the weeks ahead. While others can still use that website to file on their own, there is discounted pricing for those under our "wing."

VELOCITAS OFFICERS NEWSLETTER

Generating Superior Performance for Theta Tau Professional Engineering Fraternity